

Board of Director Meeting Minutes of April 13, 2022

I. CALL TO ORDER at 12:03 PM

II. ROLL CALL

Present: Krisstina Caro, Angelica De Leon, Kabir Dhillon, Mirna Maamou, Zaira Perez, Tyler Luevano, Jasmine Domino, Ashmita Ahluwalia, Andrew Pajes, Arazeli Barragan, Justin Withers, Tayla Beasley, Martin Castillo, Erik Pinlac, Mark Almeida, Sarah Nielson

Absent: Andrew Yunker, Marguerite Hinrichs, Neilah Peku

III. ACTION ITEM - **Approval of the Agenda**

Motion to approve the agenda of April 13, 2022, by **A. Pajes**, second by **K. Dhillon**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of March 23, 2022**

Motion to approve the minutes of March 23, 2022, by **A. Barragan**, second by **A. Pajes**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

2:13

VI. UNFINISHED ITEMS:

A. ACTION ITEM- **[Resolution in Support of Senate Bill 641: Calfresh for College Students Act](#)**

The Board of Directors will take action on the Resolution in Support of Senate Bill 641: Calfresh for College Students Act.

Motion to **POSTPONE** the Resolution in Support of Senate Bill 641: Calfresh for College Students Act, by **J. Domino**, second by **K. Dhillon**, motion **CARRIED**.

2:56



B. ACTION ITEM- [ASI: Wellness Week 2022](#)

The Board of Directors will take action on ASI's Wellness Week 2022.

Motion to move the Board of Directors to take action on funding the \$1,113 from the Programming Budget for the ASI: Wellness Week 2022 by **A. Ahluwalia**, second by **T. Luevano**, motion **CARRIED**.

A. Ahluwalia says Wellness Week was last week and it went fairly well. On Monday, we had an Affirmation Wall and Minutes of Movement Week, throughout the whole week. On Tuesday, in collaboration with the RAW, I originally had some speakers for Tuesday and Thursday. Instead, we partnered with the RAW on their events and amplified on what they were working. On Wednesday, there is a Teaching Kitchen hosted by the RAW then at night there is a set up movie night. I have partnered with General Studies professors to get first-year extra credit. That was a stamp card idea that we had. On Thursday, we did Mindful Minutes during UU Hour. On Friday, we had a game night with boba out by the RAW, but the turnout was not that great. Some first-year students did show up for extra credit but that was about it. It was \$1,013 altogether without stickers.

K. Dhillon believes this is the first Wellness Week we've had in person since 2019. Since we are 2020, we went into COVID and were not able to do that. They were good wellness events and it was exciting.

M. Almeida adds to those comments, we need to elaborate to investigate our mission more and have some students out to attend our events.

Motion to approve the Board of Directors to take action on funding \$1,113 from the Programming Budget for the ASI: Wellness Week 2022, by **ALL**, motion **CARRIED**.

5:57

C. DISCUSSION ITEM- **Spring Finals Studying Event**

The Board of Directors will discuss the Spring Finals Student Event.

T. Luevano is sending this to the Personnel Committee to become an action item. The intended date is going to be May 4, which I wanted to solidify. I did order customized East Bay mugs and it does have risen and amplify on the back. It is our trademark. I wanted to leave our mark before some of the graduate's leave. I ordered a lot of the mugs then this will be combined with the final study event. The name changed to Stress Less Finals event. This title is an improvement compared to Final Studying. Those 2 events will combine into a big event at the end. There will be a section for the Student Health and Counseling Services representative and the SCAA representative. Those 2 representatives will have a designated section. The purpose of that will be to provide



information for students about campus resources. Another section would be about studying in a quiet space if they do not want to interact with anyone else. Lastly, the fourth section will be giving those packages of East Bay swag which includes East Bay mug and additional East Bay gear that is in the ASI storage area. I wanted to get tea packets and there is some incense, which is nice. I will put that on while you are studying along with some stress balls or fidget spinners. I am going to team up with Ashmita, Director of Wellness, as we are going to do an affirmation. When they open the box, they will see a quote or a positive affirmation to get them confident for finals week. It is a lot of information. I will be contacting the representative for the SCAA and the Student Health and Counseling Services, then I will be ordering the food closer to the event. I will call for \$500 from the Programming Budget, but that would be later on. I will double check to see the other events going on and will speak to ASI Presents. The intended week will be the week before finals.

A. Ahluwalia adds that it might be an evening event and movie night. I do not believe it could clash but we can check.

K. Caro asks any questions or discussion?

10:17

D. ACTION ITEM- [ASI Committee Appointments](#)

The Board of Directors will take action on appointing applicants for ASI Committees
K. Dhillon moves to appoint Jessica Kaplan and Sofia Bettina Gatchalian to the Concord Campus Committee, and Hector Valdivia and Sarthak Meliwal to the Internal Affairs Committee.

A. Pajes says yesterday we had our NCLEX Review Workshop online. It was an enormous success which required 30 people to start with the meeting and talk to. Sofia and Jessica facilitated that workshop and they did amazing.

Z. Perez says Hector and Sarthak are involved on campus in different areas.

Motion to approve the Board of Directors to take action on appointing interviewed applicants for ASI Committees, by **ALL**, motion **CARRIED**.

12:16

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- **UPD Escort Program Status**

The Board of Directors will discuss the status of UPD's Escort Program.



Motion to move to recess until 12:30 by **K. Dhillon**, seconded by **A. De Leon** motion **CARRIED.**

Motion to withdraw the previous motion by **K. Dhillon.**

13:01

O. Mikhail says good afternoon, everyone. My name is Omar Mikhail and I am a Lieutenant at the University Police Department. It is nice to meet everyone. Martin and Kristina asked me to have a talk with you all about Campus Escort or CT Escorts. I was not sure if there was a confusion with our Student Service Program. In the past, you all have seen Student Service Officers with helping us whether it was directing traffic or doing safety escorts. The bottom line is that we still offer safety escorts that service has not gone away. If you ever feel uncomfortable, either traveling from class to class or if you are going over to housing, feel free to give us a call and an officer, an actual police officer will come out to escort us. We do have the Community Service Officers which they wear the gray shirts which you may have seen them walking around. They will come out and they will escort you as well. That program has not gone away. I want to make sure that the Student Service Program would have students who are either interested in law enforcement or part of helping the community. Unfortunately, for the time being has been disbanded by a couple of other logistical issues. Number one was when the pandemic started then not having a program manager to run it efficiently. We do not have that in place yet so it is not to say that the program will never come back. At this time, we do not have that available and those were the two topics we wanted to touch on. If you have any questions, any concerns, anything that you want to give us feedback on, I would love to hear it.

K. Caro asks if the Student Service Program is 24/7?

O. Mikhail says yes. As you are aware, our police department is a fully functioning police department. We are open 24/7 and 365 days. If you come here on a holiday, there is an officer on duty. Anytime, not matter the date and time of the night, any day of the week, please give us a call again. If you feel more comfortable, you are going to or there is an issue going on, give us a call and someone will respond.

A. De Leon says as ASI, we are here to see the students and make sure that students are aware of resources. Is there anything that ASI can do to make sure that the Escort Program is given to students as a resource. I am aware that some students may not know that this is available to them. Are we are able to do anything to help you?

O. Mikhail says the word of mouth, feel free to pass this information. We have brochures that we can pass out or at least virtually sent over to you to share with the student groups as well. In the future, if there is ever a time, or you need us to discuss anything law



enforcement related or that University Police Department does here on campus, feel free to invite us. We would love to have that open line of communication. If there are any questions, the students can refer to our website. Our website has all the information and details there, but our website has logs and all clear statistics. If anyone ever has questions about fine rates, or what happens on campus, as far as crime goes, you can refer to our website. We have the last 3 to 5 years of crime statistics. They can look at the trends or what happens on our campuses.

M. Boyd says on our main page, there's daily crime log, how to report a crime with more recent versus looking at statistics on location, what happened time, and status and disposition of crime.

O. Mikhail says I have a request from you. We formed what is called a Community Engagement Group and it is forming a committee to have that conversation about what we do, what we are moving towards, what our policies are, what we envision in the future, and we have different representatives from the University on our committee. However, we are struggling to find a student for which one of you would be great. If we could have one of you on that committee because not only are you a student, who represents ASI as well, your feedback and your insight would be extremely beneficial. If there is anyone that is interested in that please. You can either let me know now or Martin has my information if you can let them know but it is on a committee. We do not ask for much of your time. We meet quarterly at the moment, which is once every three months. It would be a great for you all to be knowledgeable of what we do. There are many questions that revolve around law enforcement and police officers, but we want you to know exactly what we do and what happens on our campus. That is what is important to us.

M. Castillo says as they are transitioning, this is the ordinance going out. I believe that Ashmita will be our president. We are in process of assigning students in case you do not hear for a while. There is less activity on campus in the Summer and starting in the Fall, which you will be in contact with whomever will assign.

O. Mikhail believes that we can help each other in the future. I appreciate all the work you all do. We have tried to form partnerships with people on campus and our reason for being here is for the students. Anything we can do to improve our services, to help our students feel safe on campus, and, graduating, we are here for. If you all have any questions, because I recognize this is a public forum, please email me, that is the best way to get a hold of me if you have frequent questions. I was also a student and graduated on this campus. Even with student related questions I can answer for you. Martin and Mark have my email, so please get it from them.



M. Castillo says with Ashmita here and some of the other Board members for next year, I hope that you all are able to, we started prepping for the pandemic. Is the UPD interested in debunking this idea that UPD and students cannot get along? There was the talking with an officer of the year, which was co-sponsored with ASI, to get students there so that they can teach you that they are part of our community. Hopefully, next year means more than normal, that we are able to bring those types of programs.

O. Mikhail says we can talk about some programming for the following year because we are towards the end of this year, but we can do all those things. I am going to take myself back to the mid 2000s to be in Amuro sports and so I put together a football team, and you would play the other students on campus. So, anything of which you can think? I am an older but anything you all can plan for.

K. Caro asks if there are any questions or concerns? Thank you for coming by. It was nice meeting you in person.

O. Mikhail says we will be walking and driving around. Please feel free to say hello. I try to get out at least once a day to walk on campus and make sure to talk to someone.

24:16

VIII. SPECIAL REPORTS:

No special reports.

24:28

IX. ROUND TABLE REMARKS

T. Luevano says I would love to table next week to represent ASI. The purpose of that is to educate the students on what ASI is. There are students who do not know what we do. It will be a Q&A style at the table and there are open positions for the Fall and Spring semester for the upcoming academic year. If you print your flyers, have those ready to provide that information to them in case they are interested. We have many ASI gear in the storage area so bring some of that and ask them some trivia questions. I do not have any trouble doing it alone, but I would love to have many students at the table. Once I solidify which day of the week, I will commit to it so please come by the table.

K. Dhillon says I will be there for tabling. This is the first in-person meeting we have had in over 2 years. That is a milestone in our university's history and ASI history. It is great to see everyone's faces and being able to sit next to people which we have not been able to do in a while. I did send out a few emails regarding transition meetings, so that you are meeting with your successor which is the person who is going to be in your role after you. I realized for certain positions, there is not a person because that position is vacant. In



that case, there are documents within the Google Drive where you can update. I will send this after the meeting, but you can update the document with the current information. For example, adding any tips or advice, any people that you have worked with this year that you believe those partnerships should continue, or any initiatives. With ASI, this is what we do, it does not stop. Some initiatives will not be a priority compared to last year but that does not mean it is irrelevant. If you do not meet with your successor, or you do not update your document, we do have the right to withhold. I am sure everyone here felt anxious, nervous, and excited to pass forward the information. To take all your experiences and advice to give to the next person because that is what I have seen is best for the person after you and what is good for the organization. I have been working on posting things on social media. If anyone else has photos, we are more than happy to post that for events. There's 3 weeks left until our last Board meeting of the year. With that, whether you are finishing this role, graduating, and making your mark, think about your legacy about what do you want people to know that you did in this role? How do you want to complete the final chapters of your role and what does that look?

A. Ahluwalia adds that I went to the CORE building a few days ago, and it was cool. I wish we had that open while I was here for longer time and sorry that you could not experience its potential. They have an innovation hub, makers building, there is a 3D printer, laser cutters, and a nice study environment. The front of the building has a set of spaces. Instead of the library, there is a small place with a sunset view. You can sit anywhere in the building, see the entire view, and it goes above the University Union. I am excited for that to open up next semester.

A. Pajes says Martin reached out to you about that topic of his work in facilities. On May 3rd, we are having a regularly open ceremony for the garden. Please feel free to come by the Concord Campus.

E. Pinlac says this Friday is the Jamboree and we did get recognized by President Sandeen. Please be there and I will be there to show support. We need people to make these things happen. Michael and Lauren do a wonderful job of putting it together. I wanted to mention that on the 21st and 22nd, I will be there in person. The new Executive Director will be having a session to meet with student Board members, leaders, and staff. We will be collaborating with an agent to solidify the time.

M. Almeida has the opportunity to launch the Housing Feasibility Study, which means we are going to be looking at student housing, faculty and staff, and family housing. The Housing Feasibility Study is scheduled to be completed by the end of June or early July. We can get started and understand the demand for those 3 categories in the coming year. I wanted to notify everyone so you all may be reached out to be part of the focus groups.



The focus groups are scheduled to happen the last week in April. We are on a quick timeline and trying to catch up from some of the missed time during the pandemic. We have hired 2 consultants. They will be reaching out in that regard. For the 12th year in a row, our annual event, Late Night Breakfast is back to housing. That is in person on May 6th from 9:00 PM to 11:30 PM. If you all from ASI want to join, send me an email, and we can put you all on the list.

A. De Leon mentions that applications are open. If anybody is interested, they are recommended to apply. If they have any questions, reach out to me. I am excited for the new incoming Board. We are touched on this being one of the first board meeting that is in-person that we have had in a long time. Thank you all so much for being here and showing up. We had a Board meeting in March and I wanted to touch on Women in Leadership. I had a successful event and thanked you all for being there. I loved it and got great feedback after the event. Thank you to all the panelists and to all of you for helping out. I wanted to mention that President Sandeen had emailed me mentioning that they will be sending out a Childcare Assessment Survey, which is something that I was enthusiastic about from the beginning and spent time sitting on the Childcare Usability Committee. We are pushing that initiative and getting more data to understand what needs to be needed in terms of childcare and support. It will be going out this or the upcoming week. We are hoping to advertise that. I am finalizing those details and it will be sent out soon. There will be some awards during April. This whole month has been bittersweet for me. It is for many graduating seniors and even for everyone in this space. I remember back in June, July, and August, we all talked about when you leave this role, what is the one thing that you want to remember that you did. Keep that thought in your mind as we transition to the end of the term. We are working together and being in space so take care of yourselves and keep that in mind as we transition. I am excited and proud of the work that we have done so far.

K. Caro says we have another in-person Board of Directors meeting next Wednesday, April 20th and that is also our Cookies with the President right after the meeting. This month is Sexual Assault Awareness month. So, James Carroll, the Director of Student Conduct Rights and Responsibilities, are doing tabling throughout this month. They are having an honest political opinion. They are doing fun activities. They are tabling all over campus, on Tuesdays and Thursdays. We have an event next Tuesday, April 19th during the UU hour. We are having Akeem Olaj. He is a spoken word artist, and the event will be in the University Union Room 311. Our next Senate meeting will be Thursday, April 21st. We will be taking a picture since this is our first in person meeting.

36:49



X. ADJOURNMENT at 12:40 PM

Minutes reviewed by:

Chair of Board

Name: Kristina Caro



Kristina Caro (Apr 22, 2022 12:31 PDT)

Minutes approved on:

04-20-2022

Date:

